

2026-27 Climate Change Partnerships Grant - Application Form

Form Preview

Climate Change Partnerships Grant

* indicates a required field

Translation and Interpreting Service

Other Languages - Translation & Interpreting Service

[Free phone interpreting service](#)

If you need an interpreter, please call the Translating and Interpreting Service (TIS National) on **131 450** and ask them to telephone the City of Greater Geelong on 03 5272 5272. Our business hours are 8.30am-5.00pm.

National Relay Service (NRS)

If you are deaf or have a hearing or speech impairment and you wish to call a staff member, you can do so through the National Relay Service (NRS) and ask for 03 5272 5272 who can connect you with the grants team.

- TTY users can phone 13 36 77
- Speak & Listen (speech-to-speech) users can phone 1300 555 727
- SMS relay users can message 0423 677 767

Note: Area code must be included for each call.

For a full list of NRS call numbers, visit [National Relay Service call numbers](#).

How to complete this form

1. Read the [grant guidelines](#) to understand the objectives of this grant.
2. Ensure that all required supporting documentation is available to upload where needed. See the list below for specific items.
3. We recommend saving your progress every 10-15 minutes. If your computer is inactive for 20 minutes, your session will time out.
4. Questions often come with helpful tips or explanations, so make sure to read them.
5. Use the word count, where applicable, to help determine how much detail to include.

Documentation Checklist

Before starting your application, refer to the checklist below to gather any necessary document you may need. Not all items will be relevant to every application.

- Certificate of incorporation, if incorporated
- Auspice agreement letter (if your organisation is not incorporated)

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- Australian Business Number (ABN)
- [Statement by Supplier form](#) (if you don't have an ABN)
- Bank account details (account name, BSB and account number) which must match the applicant's name and ABN details (if you have an ABN)
- Redacted bank statement (see bank details section for further information on requirements of a redacted bank statement)
- Letters of support from project partners and/or stakeholders
- Copies of required permits or approvals
- Evidence of venue booking enquiry
- A budget showing all income, expense and how the grant funds will be used.
- Evidence for expenses to be funded by the grant. Evidence we will accept includes:
 - supplier or contractor quotes with the supplier's business name, ABN/ACN and contact details.
 - screenshots from online stores with the item description, price and supplier's business name.
- A letter explaining any staff wage costs. The letter must outline the role, the additional work required to deliver the project, and why this work cannot be delivered using existing resources.

Discussing your project

Please confirm that you have discussed your project with Pete Mercouriou, Senior Sustainability Officer on 5272 5560 or email Peter.Mercouriou@geelongcity.vic.gov.au before completing this form. *

- Yes, I have spoken with, Pete Mercouriou
- No, I have not spoken with, Pete Mercouriou
- Other:

Are you eligible to apply?

* indicates a required field

The following questions ensure that you are eligible to apply for this grant. If you are uncertain please contact the Grants Team on 5272 5560.

When we say "you," we are referring to the organisation you are applying on behalf of—not you as an individual.

You meet the applicant eligibility requirements outlined in the 'Who is eligible to apply' section of the guidelines *

- Yes
- No
- Other:

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You meet the eligibility requirements outlined in the 'What you can apply for' section of the guidelines

- Yes
- No
- Other:

You have met the acquittal conditions of any previous funding from the City? *

- Yes
- No (a funded activity is still in progress)
- Not applicable (no previous funding)
- Other:

Do you have an outstanding debt or arrears to the City of Greater Geelong? *

- Yes
- No

If yes, please provide detail

Are you involved in legal proceedings relating to winding up its operations, or experiencing insolvency or bankruptcy (this includes any legal bankruptcy-related actions against the organisation's directors or officers) *

- Yes
- No

Applicant & Contact Details

* indicates a required field

Applicant Details

Name of applicant (organisation/business) *

Organisation Name

Primary (Physical) address *

Address

Must be an Australian post code

Postal address (if different from above)

Address

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Must be an Australian post code

Wards

Please select the electoral ward where your organisation is located (not the project/activity location). We collect this information to keep your local Councillor informed about community activity in their area.

If you are unsure, please click [here](#)

- *
- Barrabool Hill
 - Charlemont
 - Cheetham
 - Connewaree
 - Corio
 - Deakin
 - Hamlyn Heights
 - Kardinia
 - Leopold
 - Murradoc
 - You Yangs
 - Other:

Applicant Contact Person

Note: This is the person that the City will contact, if required, in regards to this application.

Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position held in organisation *

Preferred contact number *

Must be an Australian phone number.

Email address *

Must be an email address.

Alternate Contact Details

Name *

Title First Name Last Name

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Position held in organisation *

Preferred contact number *

Must be an Australian phone number.

Email address *

Must be an email address.

Organisation Type

What type of organisation are you? *

- Incorporated Association (not-for-profit)
- Unincorporated group with an Auspice
- Registered charitable organisation
- School or learning institution
- Individual operating as a sole trader (with an active ABN)
- Business
- Other:

Incorporation Number

What is your incorporation number, or if using an Auspice their incorporation number? *

Incorporated Association or Australian Corporation Number. If you are not a legal entity, you must be sponsored (Auspiced) by an organisation who holds a relevant legal status (as per the grant guidelines)

Attach your certificate of incorporation or other evidence of your legal status *

Attach a file:

ABN details

Does your organisation have an ABN? *

- Yes
- No (we will submit a statement by supplier form)
- No (we are using an eligible auspice)

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ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type
ACNC Registration
Tax Concessions
Main Business Location

If you do not have an ABN

Please submit a completed ATO Statement by a Supplier Form with your application, otherwise 46.5% of any approved grant may be withheld. Download the form from: [Statement by a supplier \(ato.gov.au\)](https://ato.gov.au)

Please upload completed Statement by a Supplier Form *

Attach a file:

Insurance

If your application is successful, you will be required to hold relevant insurances as detailed in your funding agreement.

Applicants using an auspice will need to provide a certificate of currency from the auspice organisation.

I agree that if our application is successful, we must hold the appropriate insurance to cover the approved activity. *

Yes

Payment Information

If your application is successful, grant funding will be paid by EFT to the bank account you provide.

If you are applying through an auspice organisation, the grant will be paid directly to the auspice.

To receive payment, the following details must match:

- Applicant name listed in this application
- ABN registration name (if applicable)

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- Bank account name

We cannot process grant payments where these details are inconsistent.

Bank account details are requested for the purpose of prompt payment to successful grant recipients.

Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Redacted Bank Statement

Please upload the first page of your bank statement showing your account name, BSB and account number.

Your account name must match the applicant name and ABN registration name (if applicable).

You **do not** need to show transaction details or account balances. This information may be hidden before submission.

To view a sample redacted bank statement [click here](#)

Attach redacted bank statement *

Attach a file:

Are you applying with an Auspice?

An auspice is an eligible organisation that receives the grant on your behalf. They are responsible for managing the funds and completing reporting requirements.

Examples include not-for-profit Incorporated Associations and Registered Charitable Organisations.

The auspice must provide a signed certification letter confirming their agreement to act on behalf of the applicant.

**Is your application being
auspiced? ***

- Yes
 No

Auspice

* indicates a required field

Auspice Details

Auspice Organisation Name *

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Organisation Name

Auspice Primary Address *

Address

Must be an Australian post code

Auspice Postal Address (if different from above)

Address

Must be an Australian post code

Auspice Contact Person *

Title First Name Last Name

Auspice Contact Position *

Auspice Contact Primary Phone Number *

Must be an Australian phone number

Auspice Contact Primary Email *

Must be an email address

Auspice Incorporation Number *

Incorporated Association or Australian Corporation Number.

Does the Auspice Organisation have an ABN?

- Yes
 No (please complete a statement by a supplier form below)

Auspice ABN

Auspice ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

If Auspice organisation does not have an ABN

If the Auspice does not have an ABN, it will need to submit a completed ATO Statement by a Supplier Form with your application, otherwise 46.5% of any approved grant may be withheld. Download the form via this link : [Statement by a supplier \(ato.gov.au\)](#) then complete, scan and upload below.

Attach Statement by a Supplier Form here: *

Attach a file:

Auspice Certification

Please attach signed certification letter by office bearer of Auspice Organisation to demonstrate that it has agreed to act in that role on your behalf *

Attach a file:

Office Bearer could be: President, Secretary, Treasurer, Chief Executive etc. Letter must include the name, position, signature and date. Max 25mb

Auspice Insurance

If this application is successful, the Auspice must arrange insurance to cover the activity detailed in this application and submit a certificate of currency with your funding agreement.

I understand that if this application is successful, the Auspice organisation must provide insurance to cover the approved activity. *

Yes

Application Detail and Assessment

* indicates a required field

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Project title *

Brief project description (25 words or less) *

Must be no more than 25 words.

Provide a short description of your project. This will be used for reporting and promotional purposes.

Detailed project description (200 words or less) *

Word count:

Must be no more than 200 words.

Anticipated start date. Projects that commence prior to notification of outcomes (9 December 2026) are ineligible for funding. *

Must be a date and no earlier than 28/1/2026.

Projects that commence prior to funding agreement being signed are ineligible for funding

Project anticipated end date *

Must be a date.

Successful applicants are expected to spend funds within 12-18 months of signing the funding agreement. Applicants will be notified in December 2026.

ASSESSMENT CRITERIA

To assist in answering the following questions, please refer to the assessment criteria in the [Climate Change Partnership Grant Guidelines](#)

CLIMATE CHANGE BENEFITS 40%

What is the community or environmental need for your activity or proposed works? HINT: What issue does it address solve? Include data or other evidence that supports the need for your project *

How will the project contribute towards a zero-emissions City and/or respond to a changing climate? *

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Outcomes

1. Describe your outcomes In the left-hand column, explain the changes you expect from your project. These changes are your project’s outcomes. They can be explained as an increase or decrease in:

- Skills or knowledge e.g. increased knowledge of climate change impacts
- Actions or behaviours e.g. reduced waste production
- Environmental conditions e.g. increased plants and trees

You must have at least one outcome and no more than five.

2. Align to the City's outcomes In the right-hand column, click “Browse” to select the City’s outcomes that align with your outcomes.

In the dropdown, grant objectives are in **bold**, followed by their outcomes.

By aligning your project’s outcomes with the City’s, grant funding supports our climate change plan and delivers real benefits.

You may select 'add more' to include two more outcomes if required.

Your outcomes	The City's outcomes	How does your outcome align to our outcomes?
What changes do you expect will occur as a result of your project? Please be brief. One per row.	Which of our outcomes will your project contribute to? If multiple apply pick the most relevant. No more than 1 choice may be selected.	

The City's Measures

Measures show how far you’ve progressed toward an outcome.

1. In the left-hand column, click “Browse” to select one of the City’s outcomes you identified earlier, then choose a matching measure.
2. In the middle column, enter your estimated target for that measure.
3. In the right-hand column, enter a collection method.
4. Repeat these steps for each City outcome you identified earlier.

Measure	Target	Collection method (attendee list, photos, survey, interviews, focus groups, observations etc).	Explanatory notes
Which of our measures will you report on? Add more rows if you want to list additional measures.	Must be a number.		Add notes if you need to provide more context.

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No more than 1 choice may be selected.			

Your Activity Measures (Optional)

Will you measure something that is not included in the City's measures above?

If so, please include the measure(s) in the table below.

Measure (e.g. number of attendees, number of trees planted, decrease in waste (kg), number of solar panels installed)	Estimated Target	Method Data collection method (e.g. attendee list, photos, survey, interviews, focus groups, observations etc.)	Explanatory notes
One per row. Add more rows if you want to list additional measures.	Must be a number.		Add notes if you need to provide more context.

Qualitative Evidence

Qualitative evidence uses words and descriptions—not numbers—to show if you're making progress.

Examples include interviews, testimonials, focus-group summaries, social-media posts, media mentions, and creative works like photos, videos or podcasts.

Qualitative evidence	Explanatory notes
Select the type of qualitative evidence you will use to help track your progress. One per row. Add more rows if you want to list additional types of qualitative evidence.	Add notes if you need to provide more context.

COMMUNITY ENGAGEMENT 20%

How does your project focus on community awareness, education and capacity building? *

Word count:
Must be no more than 250 words.

WELL PLANNED 40%

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Your Activities

Tell us about the activities you will undertake in order to create change. List one per row.

Activity (e.g. run workshop /event, plant trees, undertake training).

Start date

End date

One per row. Add more rows if you want to list additional activities.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.

Project Management

What skills, knowledge and experience does the project team have to successfully deliver the project? *

Name of Project Manager *

Phone Number

Must be an Australian phone number.

Email

Must be an email address.

Attach resume of Project Manager demonstrating their capability to deliver similar projects

Attach a file:

Letters of Support

Do you have letters or emails of support from project partners and stakeholders? *

- Yes
 No

If yes, please upload here

Attach a file:

Permits and Approvals

It is your responsibility to secure any permits or approvals that your project or event may need.

I understand that it is the applicant's responsibility to secure any permits and/or approvals to deliver my project. *

Yes

Do you need a City of Greater Geelong event permit? *

Yes
 No

If yes, what is the status of that application?

Approved
 In process
 Not commenced
 Other:

Please attach a copy of your approval or permit form, if available

Attach a file:

For more information:

Please refer to our event planning information [guide](#).

If you are staging an event on public land, you need to apply to the City of Greater Geelong for permission. If so, please click [here](#)

Venue Bookings

Have you secured your venue/s? *

- Yes
 No
 Not applicable

What is the name of venue/facility/open space/reserve where your project will take place? Must be a physical address within the City of Greater Geelong municipality

Address

Address

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If there are multiple locations, please list here:

Please attach a copy of your booking form, if available

Attach a file:

Other Documentation

Relevant documentation eg. project timelines, communication plans and photographs (if applicable)

Attach a file:

Relevant documentation eg. project timelines, communication plan and photographs (if applicable)

Attach a file:

Specialist environmental advice if relevant.

Attach a file:

Budget & Funding Request

It is mandatory to complete the budget income and expenditure tables as this section forms part of the 'Well Planned' assessment criteria outlined in the grant guidelines.

- Outline your project budget including the grant amount requested and what (if any) additional funding sources will assist to deliver your project.
- Requests can be for amounts of up to \$50,000.

Total project cost *

\$

What is the total budgeted cost of your project? Must be whole dollar amount (no cents)

Total amount requested

*

\$

What is the total grant amount you are requesting in this application? Must be whole dollar amount (no cents)

Income

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Budget - Income	Insert income amount \$	3. Confirmed?
Grant amount requested	\$	
Applicant cash contribution	\$	
Other grants/funding	\$	
Other income sources (provide details)	\$	
In-kind (value of labour, services or goods)	\$	
	\$	
	Must be a whole dollar amount (no cents).	

Income Total

This automatically totals your income

Total Income Amount

\$

This number/amount is calculated.

Budget Expenditure

List all expenses for your activity.

Attach evidence for expenses that you are using the City's funding for. Evidence we will accept includes:

- supplier or contractor quotes with the supplier's business name, ABN/ACN and contact details
- screenshots from online stores with the item description, price and supplier's business name.

If you do not provide this evidence, you may receive a lower score for this criteria, or the cost may be removed from the grant request.

Expenditure item description	Insert cost (\$)	Grant funding	Upload quotes/estimates here
	\$		
	Must be a whole dollar amount (no cents).		

Total Expenses

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This automatically totals your expenditure

Total Expenses

\$

This number/amount is calculated.

Does your budget balance

This table automatically totals your income and expenditure.

If column three does not equal \$0 you will need to review your budget to ensure that it balances.

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Balance (must equal zero)

\$

This number/amount is calculated.

Other Grants and Funding

If you have placed an amount in the budget income table above, against 'Other grants/funding' please provide details of where any additional funding is from and the date those funds will be available if you are successful.

If there are no other sources of funding you have applied for, do not complete this section.

Name of other grant/funding programs applied to

Amount applied for Date funds will be available if successful

<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
	Must be a dollar amount.	Must be a date.

Public Presentation of Project

If an opportunity arises, are you willing to present publicly about the completion of your project? *

- Yes
- No
- Unsure

Further Information

Optional - Is there anything else you would like to say about your application?

Prioritising Applications

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* indicates a required field

If the total request for funding exceeds the grant funds available, we will prioritise

- applications that have not received funding from the City in the previous financial year
- applications from organisation that do not receive funding from electronic gaming machines (EGMs)

Did you receive a Climate Change Partnership grant from the City in 2025/26 grant round? *

- Yes
- No

If yes, please provide details

Electronic Gaming Machines (EGMs)

Do you own or operate EGMs? *

- Yes
- No

Do you receive EGM generated funding or support? *

- Yes
- No

If you answered yes to either question above, please provide details

Certification and Privacy Information

* indicates a required field

Certification

I certify that:

- I am authorised to submit this application on behalf of the applicant.
- I have read the relevant grant guidelines.
- The information provided in this application, and in any attached supporting document, is true, accurate and complete to the best of my knowledge.
- I understand that submitting an application does not guarantee that I will receive funding from the City.
- I understand that applications are assessed competitively against the published assessment criteria and available City budget, and that the City may offer funding in full or in part (if at all).
- I understand that funding decisions made by the City are final.

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- If this application is successful, I agree to comply with the terms and conditions of the funding agreement, including any requirements relating to permits, approvals, insurances, acknowledgements, reporting and acquittal.
- I understand that providing false and/or misleading information may affect this application, any future applications, or any funding agreement entered into as a result this application

I acknowledge that I have read and agree to the above conditions of my application *

Yes

No

Organisation name (insert organisation name applying for this grant) *

Insert organisation name applying for this grant

Auspice organisation name (only complete if applicable)

If the application has an auspice - please provide organisation name

Name of person authorising: *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position (e.g. secretary or treasurer) *

Date *

Must be a date

Privacy Collection Statement

We collect the personal information on this form so we can process your application and follow up if needed. We won't share it except to assess your grant or if the law requires it. Our full [privacy policy](#) is available on our website.

If you wish to alter any of the personal information you have supplied to City of Greater Geelong, please contact us by sending an email to privacy@geelongcity.vic.gov.au.

Help us improve

* indicates a required field

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

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We would value any feedback you may have regarding our online grants application process.

Were the questions in this form easy to understand?

- Very easy Easy Neutral Difficult Very difficult

Suggestions - What can we do better next time?

How did you find out about the grants? *

- Social media
- Internet search
- Newspaper
- Word of mouth
- Previous applicant
- Road sign advertising
- City of Greater Geelong website - direct to page
- Email from City of Greater Geelong
- Other: